

Charlotte and Jerry Keller Elementary
School Parent and Family Engagement
Policy
2022-2023

Feedback from the 2021 CCSD parent survey indicated:

97% of parents agree that the school responds to phone calls, emails, and messages
97% of parents agree that the teachers care about the students
91% of parents agree that their child feels safe at school
84% of parents agree that they know what goes on inside the school
91% of parents agree that the school involves parents in most school events
97% of parents agree that the school sees them as a partner with their child's education
89% of parents agree that the staff values their input and opinions
84% of parents agree that the school actively seeks the input of parents before making important decisions

The results of the district parent survey will be posted on our website. After reviewing the results from the survey, Keller Elementary would like to improve communication between school and school so parents know what goes on inside the school. In addition, the school would like to actively seek input from parents before making important decisions by increasing attendance at monthly School Organizational Team (SOT) meetings. In order to achieve these goals, parents will be provided an opportunity to participate in family nights, parent conferences, parent trainings, monthly SOT meetings, and Continuous Improvement Meetings. In addition, a school E- newsletter will be posted on the school's website. All invitations to meetings and events as well as all forms of communication between home and school will continue to be provided in English and Spanish. In addition, the school website will serve as the main communication hub for parents and students between school and home. In addition to the school website, messages and information for families will be communicated through flyers, school newsletters, letters, U.S. Mail, Parentlink (phone, text, email), phone calls, and Class Dojo.

In order to increase participation in the CCSD parent survey, the school will provide a link to the survey directly on the school website. A parentlink message will be sent asking parents to complete the survey within a specified window of time. If parents do not have access to a device to complete the survey, parents will be able to visit the school office to complete the survey using the computer located in the school lobby area.

The administration, staff, and parents of Keller Elementary School believe...

- ▶ It takes a united effort of family, school, and community to raise children and prepare them to be successful.
- ▶ If the knowledge of all school staff, family, and community members is valued and their contributions are used, quality education is likely to occur.
- ▶ Parents and community members are more likely to participate in school initiatives and activities if their needs are met, the atmosphere of the school is welcoming and inviting, and diversity is respected, valued, and honored.

This parent engagement policy has been jointly developed and agreed upon by Keller Elementary School staff and parents. This plan was developed with in-person learning in mind as well as distance learning when applicable.

Keller Elementary School convened a Title 1 parent meeting on Tuesday, August 30, 2022 at 2:30 p.m. Translation services were provided to parents during the meeting. The invitation and agenda were provided on the school website. Parents were invited to attend through a parentlink message in English and Spanish and school flyers. School staff invited parents through their Class Dojo. For parents who were unable to attend the meeting, the PowerPoint of the presentation was provided on the school website and is available in English and Spanish. A copy of the parent and family engagement policy is also located on the school website. The school involved the parents in the writing and approval process of the school's Continuous Improvement plan during the Title 1 Parent Meeting and the September and October School Organization Team (SOT) meetings. The dates and agendas for these meetings are posted on the school website. In addition, parents are invited and encouraged to attend the SOT meeting in October of 2022 and January of 2023 to assist in the development of the school's Continuous Improvement Plan and school budgets for the 2022-2023 and 2023-2024 school years.

The Educational Involvement Accords are integrated into the registration process through Infinite Campus. Accords must be reviewed by parents prior to the completion of the registration process. Administrators and school staff have access to the accords when needed for parent student teacher academic planning time conferences or other occasions. All students have been registered electronically.

Keller Elementary School, in order to build the school and home connection and

parent's capacity for strong student performance will:

- ▶ Hold annual Title 1 parent meeting in the fall to inform parents of previous year's assessment results, Continuous Improvement efforts, Title 1 standards and parental rights.
- ▶ Hold yearly parent teacher conferences (Parent, Student Teacher Academic Planning Time - PST APT) and other conferences as needed to inform parents of student progress, mastery of standards for learning, proficiency levels, and assessment results.
- ▶ Student progress is provided to parents through the parent portal via Infinite Campus.
- ▶ Parents are encouraged to be involved with their child's education (In-person or Distance Learning when applicable). This is communicated through Parentlink, phone calls, class dojo, parent teacher conferences, flyers, letters, school newsletters, and school website.
- ▶ The Nevada Academic Content Standards are listed on the school's website.
- ▶ Family Nights are held 3 times a year to assist families on learning how to assist their child with reading, math, and science.
- ▶ State proficiency level targets and school progress are shared in the school's accountability report. The report is posted on the school website and hard copies are available in the school's office lobby area when applicable.
- ▶ Written and oral communication between school and home is provided in English and Spanish.
- ▶ A school calendar is available for parents to view on the school's website.
- ▶ Parents are invited to attend monthly School Organization Team (SOT) meetings each month.
- ▶ School staff are trained on effective home school communication and are encouraged to foster positive and open communication with parents and families.
- ▶ Translation services are provided to parents during meetings, conferences, and other school events.

Keller Elementary School integrates parent involvement programs and activities with other Federal, State, and local programs that encourage and support parents and family members in more fully participating in the education process of their child through the following:

- ▶ Full time bilingual school liaison
- ▶ Full time school counselor
- ▶ Free breakfast and lunch program

- ▶ Title 1 Hope
- ▶ Assistance League of Nevada
- ▶ Al's Closet
- ▶ Catholic Charities Foster Grandparent Program
- ▶ After School All Stars
- ▶ School Bell
- ▶ CCSD F.A.C.E.S.
- ▶ Nevada Child Seekers
- ▶ Spread the Word Nevada
- ▶ Green Our Planet
- ▶ Canvas Parent/Student Paired Accounts

Keller Elementary School parents and families are made aware of these programs through the school website, flyers, letters, class dojo, email, and Parentlink messages.

At all meetings (in-person) or virtual, parents are given the opportunity to provide feedback to the school through google form surveys, sign-in sheets, and written surveys. Parent feedback on surveys is reviewed by school staff. Parent questions, concerns, and ideas are addressed by sharing the feedback with the person or persons of which the concern or question is applicable. A virtual, in-person, or phone call conference is used to communicate with parents. Translation services are provided.